

Report on Audit of Consolidated Financial Statement and Supplementary Information June 30, 2016 (With summarized comparative totals for June 30, 2015)

> Together with Independent Auditors' Report and Single Audit Reports

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of Bill Wilson Center Santa Clara, California

Report on the Consolidated Financial Statements

We have audited the accompanying consolidated financial statements of Bill Wilson Center (a California public benefit corporation, the "Organization"), which comprise the consolidated statement of financial position as of June 30, 2016, and the related consolidated statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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INDEPENDENT AUDITORS' REPORT (CONTINUED)

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of June 30, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Organization's 2015 consolidated financial statements, and we expressed an unmodified audit opinion on those audited consolidated financial statements in our report dated October 5, 2015. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2015, is consistent, in all material respects, with the audited consolidated financial statements from which it has been derived.

Other Matter

Other Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards ("Uniform Guidance"), is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 4, 2016, on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Organization's internal control over financial reporting and compliance.

San Jose, California

Rober Lee + Associetes. LLP

October 4, 2016

Consolidated Statement of Financial Position

June 30, 2016

(With summarized comparative totals for June 30, 2015)

	June 30,						
<u>ASSETS</u>	2016		2015				
Current assets:							
Cash and cash equivalents	\$ 1,442,546	\$	2,249,975				
Investments	1,080,842		1,028,794				
Receivables, net, current portion	2,342,801		1,836,964				
Prepaid expenses and deposits	 311,335	. <u> </u>	194,790				
Total current assets	5,177,524		5,310,523				
Receivables, net, non-current portion	100,793		81,526				
Property and equipment, net	13,455,782		13,673,388				
Restricted cash and cash equivalents	390,003		372,559				
Other assets	 73,244	_	71,743				
Total assets	\$ 19,197,346	\$	19,509,739				
LIABILITIES AND NET ASSETS							
Current liabilities:							
Line of credit payable	\$ 205,000	\$	45,000				
Accounts payable	290,835		583,626				
Accrued expenses	1,460,090		1,344,371				
Deposits	125,424		162,266				
Deferred revenue	1,751		89,923				
Notes payable, current	 65,002	_	58,734				
Total current liabilities	2,148,102		2,283,920				
Long term interest payable	163,608		122,564				
Notes payable, non-current	 3,822,857		3,839,835				
Total liabilities	 6,134,567	<u> </u>	6,246,319				
Commitments and contingencies							
Net assets:							
Unrestricted	4,429,286		4,389,293				
Temporarily restricted	 8,633,493		8,874,127				
Total net assets	 13,062,779	<u> </u>	13,263,420				
Total liabilities and net assets	\$ 19,197,346	\$	19,509,739				

Consolidated Statement of Activities and Changes in Net Assets

For the Year Ended June 30, 2016

(With summarized comparative totals for the year ended June 30, 2015)

			2016				2015
			Temporarily			•	Comparative
	Unrestricted		Restricted	_	Total		Totals
Support and revenue:							
Support:							
Contributions	\$ 5,218	\$	226,426	\$	231,644	\$	285,542
Contributions in-kind	413,094		-		413,094		444,717
Special events, net	110,937		-		110,937		71,815
Foundations and corporations	226,948		340,522		567,470		382,040
United Way	1,429	-	-		1,429		2,502
Total support	757,626	_	566,948		1,324,574		1,186,616
Revenue:							
Federal government awards	3,832,581		-		3,832,581		4,093,122
State and local government awards	10,720,258		-		10,720,258		10,587,524
Investment income	60,519		-		60,519		6,369
Gain (loss) on disposal of assets	415		-		415		(12,711)
Fees for services	369,500		-		369,500		325,180
Rental income	185,162		-		185,162		192,143
Miscellaneous income	22,525	-	-		22,525		16,826
Total revenue	15,190,960	_	-		15,190,960		15,208,453
Net assets released from restrictions	807,582		(807,582)		-		-
Total support and revenue	16,756,168	-	(240,634)		16,515,534		16,395,069
Expenses:							
Program services	14,396,668		-		14,396,668		14,120,812
Supporting services:							
Management and general	1,613,816		-		1,613,816		1,575,787
Fundraising and development	303,003	_	-		303,003		240,667
Total supporting services	1,916,819	_	-		1,916,819		1,816,454
Total expenses before depreciation							
and amortization	16,313,487	-	-	-	16,313,487		15,937,266
Change in net assets before depreciation							
and amortization	442,681		(240,634)		202,047		457,803
Depreciation and amortization expense	402,688	-			402,688		382,076
Change in net assets	39,993		(240,634)		(200,641)		75,727
Net assets, beginning of year	4,389,293	_	8,874,127		13,263,420		13,187,693
Net assets, end of year	\$ 4,429,286	\$	8,633,493	\$	13,062,779	\$.	13,263,420

Consolidated Statement of Functional Expenses

For the Year Ended June 30, 2016

(With summarized comparative totals for the year ended June 30, 2015)

2	1	-
		n

	_							Pro	gram Service	es							
	_	Mental			Foster		Children				Transitional						Total
		Health	Residential		Family		& Youth		Family		Housing		Drop-In		Peacock		Program
	_	Services	 Services	_	Services	_	Services	_	Services	_	Services	_	Center	_	Commons	_	Services
Staff compensation	\$	2,768,817	\$ 1,429,423	\$	258,547	\$	566,098	\$	418,660	\$	913,165	\$	363,312	\$	109,436	\$	6,827,458
Employee benefits		578,497	309,805		63,730		126,915		93,439		197,546		80,831		22,397		1,473,160
Payroll taxes		263,540	112,811		28,311		48,447		36,940		79,308		34,126		9,537		613,020
Communication costs		42,539	25,073		14,622		11,205		11,759		33,232		8,080		8,319		154,829
Conference, conventions and meetings		3,133	3,361		1,293		166		213		912		-		1,011		10,089
Equipment and furniture purchases		34,944	32,423		3,583		3,110		1,225		64,062		3,194		17,389		159,930
Food and beverage		27,546	71,153		1,037		6,937		1,691		212,357		23,942		5,987		350,650
Foster family fees		-	-		331,187		-		-		-		-		-		331,187
Insurance		34,092	33,230		8,522		4,870		5,551		26,854		5,926		13,975		133,020
Interest expense		-	1,380		-		-		16,303		53,803		-		31,714		103,200
Maintenance and equipment rental		33,950	64,870		2,234		4,584		5,981		64,295		20,616		86,362		282,892
Memberships, dues and licenses		17,838	21,718		6,006		1,350		210		2,163		350		5,578		55,213
Occupancy		201,325	6,432		20,323		34,333		26,436		813,197		7,385		3,606		1,113,037
Payments to sub-recipients		-	55,712		-		251,479		-		-		20,860		-		328,051
Postage and shipping		2,762	972		1,126		1,153		856		664		241		128		7,902
Printing and publications		31,718	8,656		3,043		12,217		10,380		7,850		10,171		2,025		86,060
Professional fees		485,839	43,993		29,039		24,122		344,266		24,364		10,328		78,121		1,040,072
Reconciliation reserve and bad debts		-	11,705		8,959		-		1,406		4,233		1,366		7,843		35,512
Recruiting and training costs		17,464	13,885		4,356		935		2,453		1,257		825		137		41,312
Service charges		4,819	2,257		555		759		2,421		1,511		406		2,002		14,730
Specific assistance		5,791	68,135		18,511		51,660		-		489,171		34,412		34,169		701,849
Supplies		46,864	30,457		6,857		11,917		6,923		45,499		17,077		6,877		172,471
Travel and transportation		41,103	33,858		11,064		6,953		1,638		33,404		2,171		1,878		132,069
Utilities	_	33,939	 60,698	_	328	_	4,103	_	2,390	_	78,908	_	10,983	_	37,606	_	228,955
Total expenses before depreciation																	
and amortization		4,676,520	2,442,007		823,233		1,173,313		991,141		3,147,755		656,602		486,097		14,396,668
Depreciation and amortization	_	27,117	 70,238	_	1,801	_			17,075	_	59,132	_	10,667	_	183,354	-	369,384
Total expenses	\$	4,703,637	\$ 2,512,245	\$_	825,034	\$_	1,173,313	\$_	1,008,216	\$_	3,206,887	\$_	667,269	\$	669,451	\$	14,766,052

Consolidated Statement of Functional Expenses (Continued)

For the Year Ended June 30, 2016

(With summarized comparative totals for the year ended June 30, 2015)

						2016				2015
		Total Support services Total Program							Total Program	
		Program		Management		Fundraising and			and Support	Comparative
	_	Services	-	and General	-	Development	Totals		Services	Totals
Staff compensation	\$	6,827,458	\$	1,096,160	\$	208,038 \$	1,304,198	\$	8,131,656 \$	7,881,845
Employee benefits		1,473,160		191,172		39,606	230,778		1,703,938	1,689,850
Payroll taxes		613,020		69,466		18,036	87,502		700,522	683,937
Communication costs		154,829		14,046		1,882	15,928		170,757	164,542
Conference, conventions and meetings		10,089		4,689		707	5,396		15,485	11,398
Equipment and furniture purchases		159,930		14,534		4,875	19,409		179,339	171,924
Food and beverage		350,650		974		437	1,411		352,061	433,962
Foster family fees		331,187		-		-	-		331,187	374,944
Insurance		133,020		31,108		1,502	32,610		165,630	159,048
Interest expense		103,200		4,385		-	4,385		107,585	111,121
Maintenance and equipment rent		282,892		25,818		2,538	28,356		311,248	279,312
Memberships, dues and licenses		55,213		7,793		770	8,563		63,776	58,847
Occupancy		1,113,037		22,806		145	22,951		1,135,988	985,727
Payments to sub-recipients		328,051		-		-	-		328,051	366,436
Postage and shipping		7,902		1,228		993	2,221		10,123	8,607
Printing and publications		86,060		7,346		7,250	14,596		100,656	97,624
Professional fees		1,040,072		57,543		4,142	61,685		1,101,757	1,083,749
Reconciliation reserve and bad debts		35,512		-		-	-		35,512	75,662
Recruiting and training costs		41,312		22,782		1,691	24,473		65,785	80,763
Service charges		14,730		11,522		2,654	14,176		28,906	23,873
Specific assistance		701,849		1,018		1,760	2,778		704,627	653,698
Supplies		172,471		3,932		3,267	7,199		179,670	186,356
Travel and transportation		132,069		7,587		308	7,895		139,964	141,345
Utilities	_	228,955		17,907		2,402	20,309		249,264	212,696
Total expenses before depreciation and amortization		14,396,668		1,613,816		303,003	1,916,819		16,313,487	15,937,266
Depreciation and amortization	_	369,384	_	25,440	_	7,864	33,304		402,688	382,076
Total expenses	\$_	14,766,052	\$	1,639,256	\$.	310,867 \$	1,950,123	\$	16,716,175 \$	16,319,342

Consolidated Statement of Cash Flows

For the Year Ended June 30, 2016

(With summarized comparative totals for June 30, 2015)

For the Years

		Ended	June	e 30,
	_	2016		2015
Cash flows from operating activities:	_			
Change in net assets	\$	(200,641)	\$	75,727
Adjustments to reconcile change in net assets to				
net cash (used) provided by operating activities:				
Depreciation and amortization		402,688		382,076
(Gain) loss on disposal of fixed assets		(415)		12,711
Net realized and unrealized (gain) loss on investments		(26,275)		24,806
Changes in operating assets and liabilities:				
Receivables, net		(525,104)		437,617
Prepaid expenses and deposits		(116,545)		4,973
Other assets		(3,700)		(1,584)
Accounts payable		(292,791)		344,746
Accrued expenses		115,719		275,297
Deposits		(36,842)		(2,776)
Deferred revenue	_	(88,172)		79,430
Net cash (used) provided by operating activities	_	(772,078)	_	1,633,023
Cash flows from investing activities:				
Proceeds from sale of investments		158,508		209,903
Proceeds from sale of equipment		-		10,867
Purchases of investments		(184,281)		(232,872)
Purchases of land, buildings and equipment	_	(132,468)		(420,521)
Net cash (used) by investing activities	_	(158,241)		(432,623)
Cash flows from financing activities:				
Payments on notes payable		(60,710)		(57,732)
Proceeds from loans including accrued interest		41,044		119,386
Repayments on line of credit		(40,000)		(30,000)
Borrowings on line of credit	_	200,000		
Net cash provided by financing activities	_	140,334		31,654
(Decrease) increase in cash and cash equivalents		(789,985)		1,232,054
Cash and cash equivalents, beginning of year	_	2,622,534		1,390,480
Cash and cash equivalents, end of year	\$	1,832,549	\$	2,622,534
Cash and cash equivalent reconciliation:	_			
Cash and cash equivalents	\$	1,442,546	\$	2,249,975
Restricted cash and cash equivalents	_	390,003		372,559
Total cash and cash equivalents	\$	1,832,549	\$	2,622,534
Supplemental disclosure of cash flow	infor	mation	_	
Cash paid during the year for interest	\$	66,682	\$	67,561
Supplemental disclosure of non-cash t	ransa	actions		
Construction-in-progress acquired with debt	\$	50,000	\$	-
Transfer of assets from construction-in-progress to land, buildings				
and equipment	\$	69,883	\$	-
The accompanying notes are an integral part of these co	onso	lidated financi	al sta	atements

Notes to Consolidated Financial Statements

June 30, 2016

Note 1 - Organization, principles of consolidation and program summaries:

<u>Organization</u> - Bill Wilson Center ("BWC") was incorporated as a California non-profit organization on March 29, 1974 and provides services to the residents of Santa Clara County. The Organization's mission is to support and strengthen the community by serving youth and families through counseling, housing, education and advocacy. The Organization emphasizes the importance of collaborative program development and service delivery.

<u>Principles of consolidation</u> - The consolidated financial statements include the accounts of a subsidiary, Peacock Commons, LLC, (the "LLC") a California limited liability company of which Bill Wilson Center is the sole member (collectively, the Organization). The LLC was formed on April 25, 2011 to provide housing for low income persons, where no adequate housing exists for such groups; or to serve as a general partner in a limited partnership which owns and operates housing for the benefit of low income persons who are in need of affordable, decent, safe and sanitary housing and related services. The Peacock Commons apartments were certified for occupancy on April 26, 2012. All intercompany accounts have been eliminated in the accompanying consolidated financial statements.

<u>Program summaries</u> - The Organization operates programs in eight distinct areas as follows:

Mental Health Services

- Mental Health Services are provided to Medi-Cal eligible children and youth and include therapy and psychiatric services, including intensive outpatient and school linked services.
- Transition age youth may gain immediate access to mental health services through a crisis line.
- TAY Inn provides short-term housing for homeless youth dealing with mental health issues.

Residential Center

- Short-term housing for homeless and runaway youth at BWC's Residential Center and host homes. Intensive individual, group and family counseling in order to reunite youth with their families.
- Quetzal House provides short-term housing for girls, ages 13 17, who are chronic runaways from the foster care system or from their families.
- Transitional Housing Placement Program provides semi-independent living for youth ages 16-19, including parenting youth, who are in the foster care system. The youth learn the skills they need to become self-sufficient.

Foster Family Services

- Foster Family Program recruits foster families and matches children in the foster care system with families that are trained and supported to care for them. Includes Foster To Adopt, and Intensive Therapeutic Foster Care and Treatment Foster Care services.
- Volunteer Case Aide Program matches trained volunteers with children in foster care who need services such as tutoring, mentoring, and supervised visits.

Notes to Consolidated Financial Statements

June 30, 2016

Note 1 - Organization, principles of consolidation and program summaries (continued):

Youth Services

- Competency Development Services provides youth in the juvenile justice system and first time offenders an alternative to incarceration. Youth participate in 7 Challenges and their parents attend parenting classes.
- Direct Referral Program provides services to first time offenders under the age of 15 who
 are at risk of re-offending. Youth participate in 7 Challenges and their parents may
 attend parenting classes.
- Support and Enhancement Services provides intensive case management and cognitive behavioral therapy services for youth on probation.
- Safe Place provides youth with easy access to services or safety.
- BWC NOVA Youth Employment services help youth explore and develop school and career goals, and provides the support, resources, and guidance for youth to achieve those goals.
- Family Advocacy Services provides support to families who have children attending Lincoln or Mt. Pleasant High Schools who are struggling due to their family's homelessness.
- Rapid Rehousing and Supportive Services provides case management and rental assistance to youth and young parent families.

Drop-In-Center

Drop-In-Center for homeless youth provides basic necessities as well as case management, job readiness, housing assistance, and HIV prevention services with the goal of helping youth exit the streets.

Family Services

- Contact Cares volunteers provide supportive listening, and information and referral on 24-hour crisis lines.
- Family and Individual Counselors provide low-cost, professional counseling services to families and individuals of all ages.
- School Outreach Counseling provides on-site counseling services to Santa Clara Unified School District middle and high school students, and several other schools.
- Therapeutic counseling for children and youth who have experienced abuse and neglect.
- Centre for Living with Dying provides emotional support to adults and children facing life-threatening illness or the trauma of the loss of a loved one.
- Healing Heart Program provides emotional support to children and youth who have experienced the loss of a loved one.
- Critical Incident Stress Management provides training and support for first responders.

Transitional Housing

- Transitional Housing Program provides housing and support services for homeless youth ages 16 24, including parenting youth and their infants/toddlers.
- THP+ provides rental subsidies and support services for youth who have aged out of foster care.
- THP+ Foster Care provides housing and support services for youth who have elected to stay in foster care after turning 18.

Notes to Consolidated Financial Statements

June 30, 2016

Note 1 - Organization, principles of consolidation and program summaries (continued):

Peacock Commons

 Permanent Housing Apartment Complex provides affordable rent and supportive services for youth and families residing at Peacock Commons.

Note 2 - Summary of significant accounting policies:

<u>Basis of accounting</u> - The consolidated financial statements have been prepared on the accrual basis of accounting which recognizes revenue and support when earned and expenses when incurred and accordingly reflect all significant receivables, payables and other liabilities.

<u>Basis of presentation</u> - The Organization presents its consolidated financial statements in accordance with Generally Accepted Accounting Principles in the United States of America ("GAAP"), which requires the Organization to report information regarding its financial position and activities according to three classes of net assets:

- *Unrestricted net assets* include those assets over which the Board of Directors has discretionary control in carrying out the operations of the Organization. Under this category, the Organization maintains an operating fund plus any net assets designated by the Board for specific purposes.
- Temporarily restricted net assets include those assets which are subject to a donor restriction and for which the applicable restriction was not met as of the end of the current reporting year. The Organization has elected to report as an increase in temporarily restricted net assets any restricted revenue received in the current year for which the restrictions have been met in the current year.
- Permanently restricted net assets include those assets which are subject to a non-expiring donor restriction, such as endowments. The Organization did not have any permanently restricted net assets at June 30, 2016 and 2015.

<u>Use of estimates</u> - The preparation of consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the reporting period. Significant estimates used in preparing these consolidated financial statements include the allowance for doubtful accounts, the discount for present value on contributions receivable, the useful lives of property and equipment, future payment estimates on loans, and the allocation of expenses by function. Actual results could differ from these estimates under different conditions.

Notes to Consolidated Financial Statements

June 30, 2016

Note 2 - Summary of significant accounting policies (continued):

Revenue recognition - The Organization's programs are supported by client fees, government grants and contracts and by contributions from individuals, corporations and foundations. The Organization receives cost reimbursement contract revenue as well as fixed rate contract revenue. Revenue is recognized when the corresponding service has been provided according to the agreement, subject to the contract limit, if any. Under fixed rate contracts, the Organization agrees to provide certain services in specified quantities at a prescribed rate per unit of service provided. Certain contracts have provisions for annual settlements to provide for recovery of costs for service capacity required to be provided, but not utilized, and for repayment of amounts billed in excess of contract limits. Estimated settlements are accrued by the Organization as a reconciliation reserve and are reported in the consolidated statements of activities and changes in net assets. These amounts approximate fair value as they are expected to be received or paid within one year.

Contributions are recognized when the donor makes a pledge that is, in substance, an unconditional promise to give. Unconditional promises to give are recorded as unrestricted, temporarily restricted or permanently restricted depending on the nature of donor restrictions and depending on whether the restrictions are met in the current period. A conditional promise to give is a promise that depends on the occurrence of a specified future and uncertain event to bind the promisor. There were no conditional promises to give at June 30, 2016 and 2015.

<u>In-kind contributions</u> - Significant donated equipment, facility and other goods are recorded at their estimated fair market value as of the date of receipt. Contributed services, which require a specialized skill and which the Organization would have paid for if not donated, are recorded at the estimated fair market value at the time the services are rendered. The Organization may also receive donated services that do not require specific expertise but which are nonetheless central to the Organization's operations; these amounts are not recorded.

<u>Rental income</u> - The Organization owns properties that are rented to individuals at reduced rental rates as part of the services of the Organization. Rental income is recorded in the same month that the payment is made.

<u>Functional expense allocations</u> - The costs of providing the various programs and supporting services have been summarized on a functional basis in the consolidated statement of activities and changes in net assets. Accordingly, specifically identified expenses are charged to the applicable program. The remaining costs are allocated among the programs and services benefited based on management estimates.

<u>Cash and cash equivalents</u> - Cash and cash equivalents include demand deposits in banks and money market funds. The carrying amount in the consolidated statement of financial position approximates fair value.

Notes to Consolidated Financial Statements

June 30, 2016

Note 2 - Summary of significant accounting policies (continued):

<u>Investments</u> - The Organization's investments are valued in accordance with GAAP, including fair value measurements. The Organization invests in marketable securities and money market funds. All debt securities and equity securities are carried at quoted market prices as of the last trading date of the Organization's fiscal year. Contributions of investments are recorded at estimated fair value at the date of donation and are sold as soon as reasonably possible. Gains and losses that result from market fluctuations are recognized in the year such fluctuations occur. Realized gains or losses resulting from sales or maturities are the differences between the investment cost basis and the sale or maturity settlement of the investment. Dividend and interest income are recognized when earned.

Receivables, net - Receivables consist of grants receivable, contracts receivable, pledges receivable and other receivables. Grants receivable consist primarily of amounts awarded by governmental agencies for various purposes. Contracts receivable consist primarily of amounts billed for services provided. Pledges receivable are recorded when an unconditional promise to pay has been made to the Organization. The Organization provides for probable uncollectible amounts through a charge to earnings and a credit to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable.

<u>Prepaid expenses and deposits</u> - Prepaid expenses primarily consist of payments made associated with the Organization's insurance policies and rent. Such prepayments are amortized over the term of the related insurance coverage or lease agreement. Deposits consist of security deposits on rental property.

<u>Property and equipment, net</u> - Property and equipment are recorded at cost, or if contributed, at the estimated fair market value when donated. If donors stipulate how long the assets must be used, the contributions are recorded as restricted support. In the absence of such stipulations, contributions of property and equipment are recorded as unrestricted support. There were no restrictions placed on property and equipment at June 30, 2016 and 2015.

<u>Depreciation and amortization</u> - Depreciation and amortization is computed using the straight-line method over estimated useful lives of the related assets which range from five to ten years for automobiles and furniture and equipment; and ten to forty years for buildings and improvements. The Organization capitalizes all expenditures for equipment and improvements in excess of \$2,500. Expenditures for maintenance and repairs that do not improve or extend the lives of the respective assets are expensed as incurred. Amortization of loan fees is computed using the straight-line method over the life of the related loans.

Notes to Consolidated Financial Statements

June 30, 2016

Note 2 - Summary of significant accounting policies (continued):

<u>Long-lived assets</u> - The Organization reviews long-lived assets for impairment whenever events or changes in circumstances indicate that the carrying amount of any assets may not be recoverable. No such impairments have been identified to date.

<u>Construction in progress</u> - Construction in progress represents assets acquired and not yet placed into service. Applicable interest charges incurred during the construction are capitalized as an element of the cost and are amortized over the asset's estimated useful life.

<u>Restricted cash and cash equivalents</u> - Restricted cash and cash equivalents include demand deposits in banks and money market funds that are restricted by donors to be maintained in separate accounts. The carrying amount in the consolidated statements of financial position approximates fair value.

Other assets - Other assets consist of loan fees associated with issuance of debt which are amortized over the life of the related debt.

<u>Deposits payable</u> - The Organization receives security deposits from residents of Peacock Commons, the transitional housing program, and from the County of Santa Clara for placement of foster youth.

<u>Deferred revenue</u> - Deferred revenue is recorded for rents and grants received from sources in advance of the period for which the payment is due.

<u>Federal awards</u> - Federal awards consist of funds received from the federal government for specific projects. Substantially all of the Organization's federal award revenue is derived from cost reimbursement grants, which are billed to the grantor after costs have been incurred. Federal award revenue and unbilled federal awards are recognized to the extent the related costs are incurred.

Federal awards are subject to review and audit by the grantor agencies in accordance with the Single Audit Act and Office of Management and Budget ("OMB") Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards ("Uniform Guidance"). Although such audits could result in expenditure disallowances under terms of the grants, it is believed that any required reimbursement would not be material to the consolidated financial statements at June 30, 2016 and 2015.

<u>Fair value of financial instruments</u> - Financial instruments included in the Organization's consolidated statement of financial position as of June 30, 2016 and 2015 include cash and cash equivalents, receivables, investments, accounts payable, accrued expenses and notes payable. The balances of these instruments represent a reasonable estimate of the corresponding fair values. Investments are reflected in the accompanying consolidated statement of financial position at their estimated fair values using methodologies described above.

Notes to Consolidated Financial Statements

June 30, 2016

Note 2 - Summary of significant accounting policies (continued):

<u>Concentration of credit risk</u> - Financial instruments, which potentially subject the Organization to credit risk, consist primarily of cash, cash equivalents and receivables. The Organization maintains cash and cash equivalents with commercial banks and other major financial institutions. At times, such amounts might exceed Federal Deposit Insurance Corporation ("FDIC") limits. It is the Organization's opinion that it is not exposed to any significant credit risks.

<u>Concentration of revenue sources</u> - For the years ending June 30, 2016 and 2015, approximately 88% and 90%, respectively, of the Organization's support and revenue is derived from grants from Federal, State and local government agencies.

Accounting for uncertainty in income taxes - The Organization evaluates its uncertain tax positions and will recognize a loss contingency when it is probable that a liability has been incurred as of the date of the consolidated financial statements and the amount of the loss can be reasonably estimated. The amount recognized is subject to estimate and management judgment with respect to the likely outcome of each uncertain tax position. The amount that is ultimately sustained for an individual uncertain tax position or for all uncertain tax positions in the aggregate could differ from the amount recognized. As of June 30, 2016 management did not identify any uncertain tax positions.

The Organization is subject to potential examination by taxing authorities for income tax returns filed in the U.S. federal jurisdiction and the State of California. The tax years that remain subject to potential examination for the U.S. federal jurisdiction is June 30, 2013 and forward. The State of California tax jurisdiction is subject to potential examination for fiscal tax years June 30, 2012 and forward.

<u>Advertising</u> - The Organization's policy is to expense advertising costs to operations as incurred. The Organization incurred approximately \$4,000 in advertising expenses for the years ended June 30, 2016 and 2015.

<u>Comparative information</u> - The consolidated financial statements include certain prior year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Organization's consolidated financial statements for the year ended June 30, 2015, from which the summarized information was obtained.

Notes to Consolidated Financial Statements

June 30, 2016

Note 2 - Summary of significant accounting policies (continued):

Recent accounting pronouncements - In August 2016, the Financial Accounting Standards Board ("FASB") issued Accounting Standard Update ("ASU") No. 2016-14 "Not-for-Profit Entities: Presentation of Financial Statements for Not-for-Profit Entities." The ASU is intended to improve identified issues about the current financial reporting for Not-for-Profits. This ASU is effective for annual financial statements issued for fiscal years beginning after December 15, 2017, and for interim periods within fiscal years beginning after December 15, 2018. Early application is permitted. Management has not determined the impact of this pronouncement.

In February 2016, the FASB issued FASB ASU No. 2016-02 "Leases." The ASU is intended to increase transparency and comparability between organizations recognizing lease assets and liabilities by recognizing lease assets and lease liabilities on the balance sheet and increasing the related disclosures. For non-public entities, the effective date will be effective for annual reporting periods beginning after December 15, 2019, and interim periods within annual periods beginning after December 15, 2020. Early application is permitted. Management has not determined the impact of this pronouncement.

In May 2014, the Financial Accounting Standards Board ("FASB") issued Accounting Standard Update ("ASU") No. 2014-09 "Revenue from Contracts with Customers (Topic 606)". The ASU provides guidance over the core principle of recognizing revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods. ASU 2014-09 will supersede the revenue recognition requirements in FASB Accounting Standard Codification (ASC) 605, "Revenue Recognition", and most industry-specific guidance throughout the Industry Topics of the FASB ASC. The purpose of the new standard is to clarify the principles for recognizing revenue and to develop a common revenue standard for U.S. GAAP and International Financial Reporting Standards (IFRS). In August 2015, the FASB issued ASU 2015-14 "Revenue from Contracts with Customers (Topic 606): Deferral of the Effective Date" which will defer the effective date of ASU No. 2014-09 "Revenue from Contracts with Customers" for all entities by one year. In March 2016, the FASB issued ASU No. 2016-08 "Revenue from Contracts with Customers (Topic 606): Principal versus Agent Considerations. The ASU improves operability and understandability of Topic 606 in principal versus agent considerations. In April 2016, the FASB issued ASU No. 2016-10 "Revenue from Contracts with Customers (Topic 606): Identifying Performance Obligations and Licensing". The ASU expands on Topic 606 with clarification over identifying performance obligations and licensing. For non-public entities, the effective date will be effective for annual reporting periods beginning after December 15, 2018 and interim periods within annual periods beginning after December 15, 2019. Early adoption is permitted under several options, the earliest for a year beginning after December 15, 2016 and interim periods within that year. Various retrospective application methods are available. Management has not determined the impact on the financial statements.

Notes to Consolidated Financial Statements

June 30, 2016

Note 2 - Summary of significant accounting policies (continued):

<u>Subsequent events</u> - Subsequent events are evaluated through the date of the independent auditors' report, which is the date the consolidated financial statements were available to be issued and determined that no material subsequent events require an estimate to be recorded or disclosed as of June 30, 2016.

Note 3 – Receivables, net:

The following amounts are reported as receivables as of June 30:

		2016	2015
Grants receivable	\$	2,824,240	\$ 2,362,924
Contracts receivable		94,035	60,088
Pledges receivable		274,517	250,748
Accounts receivable		5,322	 11,548
Total receivables		3,198,114	2,685,308
Less: allowance for doubtful accounts and fair			
value adjustment		(754,520)	(766,818)
Total receivables, net		2,443,594	1,918,490
Less: current portion		(2,342,801)	(1,836,964)
Non-current portion	\$_	100,793	\$ 81,526

Pledges receivable are recorded at fair value which includes a discount rate of 5% at June 30, 2016:

Year Ending		
June 30,		
2017	\$	92,252
2018		72,916
2019		53,838
2020		35,745
2021		12,766
Thereafter		7,000
Total		274,517
Less: allowance for doubtful account	ts and fair	
value adjustment		(81,472)
Less: current portion		(92,252)
Non-current portion	\$	100,793

Notes to Consolidated Financial Statements

June 30, 2016

Note 4 - Investments:

The Organization follows the provisions of the Fair Value Measurements and Disclosure topic of the FASB Accounting Standards Codification. These standards establish a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. This hierarchy consists of three broad levels: Level 1 inputs consist of unadjusted quoted prices in active markets for identical assets and have the highest priority; Level 2 inputs consist of observable inputs other than quoted prices for identical assets; and Level 3 inputs have the lowest priority. The Organization uses appropriate valuation techniques based on the available inputs to measure the fair value of its investments. When available, the Organization measures fair value using Level 1 inputs because they generally provide the most reliable evidence of fair value. Level 3 inputs are only used when Level 1 or Level 2 inputs are not available.

An investment's classification within a level in the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. The Organization's assessment of the significance of a particular input to the fair value measurement in its entirety requires judgment and considers factors specific to the investment. The categorization of the investment within the hierarchy is based upon the pricing transparency of the investment and does not necessarily correspond to the Organization's perceived risk of that investment.

All investments are at quoted prices in active markets for identical assets (Level 1 inputs) as follows at June 30:

	 2016		2015
Cash held-for-investments	\$ 66,193	\$	119,416
Fixed income	594,245		544,307
Equity securities	 420,404	_	365,071
Net investments	\$ 1,080,842	\$	1,028,794

The following schedule summarizes the investment activity as of June 30:

	 2016		2015
Interest and dividends	\$ 34,244	\$	30,427
Realized gain on investments, net	27,439		34,348
Unrealized (loss) on investments, net	 (1,164)		(58,406)
Total investment income	60,519		6,369
Management fees	 (7,688)	<u> </u>	(7,708)
Net investment income (loss)	\$ 52,831	\$	(1,339)

Notes to Consolidated Financial Statements

June 30, 2016

Note 5 - Property and equipment, net:

Property and equipment consists of the following at June 30:

	_	2016	2015
Land	\$	3,934,417 \$	3,934,417
Buildings and improvements		12,635,984	12,438,719
Furniture and equipment		433,762	428,262
Vehicles		61,717	61,717
Construction in progress	_	50,000	69,883
Total property and equipment		17,115,880	16,932,998
Less accumulated depreciation and			
amortization	_	(3,660,098)	(3,259,610)
Property and equipment, net	\$_	13,455,782 \$	13,673,388

Depreciation and amortization expense was approximately \$403,000 and \$382,000 for the years ended June 30, 2016 and 2015, respectively.

Note 6 - Line of credit:

The Organization is obligated under a line of credit, maturing January 15, 2017 and secured by the personal property of the Organization. The line is available up to \$300,000 and bears interest at the greater of the bank's prime rate or 3.50% (3.50% at June 30, 2016). This agreement and all of the other Wells Fargo Bank agreements require the Organization to comply with certain covenants. Management is not aware of any violations of these covenants.

Notes to Consolidated Financial Statements

June 30, 2016

Note 7 - Notes payable:

The Organization had the following notes payable at June 30:

		2016	_	2015
San Jose Enclave - Wells Fargo Bank	\$	581,900	\$	612,952
Summerdale - Wells Fargo Bank		552,025		581,683
Peacock Court - City of Sunnyvale		100,000		100,000
Peacock Court - Housing Trust		500,000		500,000
Peacock Court - County of Santa Clara		200,000		200,000
Peacock Court - CalHFA		757,120		757,120
Jackson Street - City of Sunnyvale		45,000		45,000
Jackson Street - Housing Trust		35,000		35,000
509 View Street - City of Mountain View		404,814		404,814
509 View Street - City of Sunnyvale		72,000		72,000
Socorro Residence - City of Sunnyvale		590,000		590,000
Housing Trust - 3490 Residential Center Rehab	_	50,000	_	
Total notes payable		3,887,859		3,898,569
Current portion		(65,002)		(58,734)
Non-current portion	\$_	3,822,857	\$	3,839,835

During the year ended June 30, 2016, the Organization obtained a loan through the Housing Trust for \$595,000 to fund the rehabilitation of the Bill Wilson Residential Center at 3490 The Alameda, Santa Clara, California. The loan bears no interest and becomes due ten years after completion of the rehabilitation assuming no acceleration due to an event of default has occurred.

During the year ended June 30, 2015, the Organization performed renovations of buildings located at 1284 and 1294 Jackson Avenue in Santa Clara, California. To partially finance the renovation, the Organization borrowed \$80,000 in loans, \$35,000 from the Housing Trust and \$45,000 from the City of Sunnyvale. The Housing Trust loan bears simple interest, deferred at 2% and becomes due in December 2044. The City of Sunnyvale loan bears simple interest, deferred at 3.00% and is due in October 2044.

Notes to Consolidated Financial Statements

June 30, 2016

Note 7 - Notes payable (continued):

During the year ended June 30, 2014, the Organization purchased real property at 1141 Summerdale Dr, San Jose, California. To finance the purchase of this property the Organization refinanced the San Jose Enclave property and borrowed an additional \$302,465 and entered into a new loan in the amount of \$618,217. The refinanced loan bears interest at 5.25%, is due February 15, 2029 and requires monthly principal and interest payments of \$5,252. Interest paid during the years ended June 30, 2016 and 2015 was approximately \$32,000 in both years. The new loan with Wells Fargo Bank bears interest at 5.25%, is due February 15, 2029 and requires monthly principal and interest payments of \$4,999. Interest paid during the years ended June 30, 2016 and 2015 was approximately \$31,000 and \$33,000, respectively.

On June 24, 2010, the Organization obtained a Community Development Block Grant (CDBG) loan from the County of Santa Clara in the amount of \$200,000 to purchase real property located at 3661 Peacock Court in Santa Clara, California. The loan is secured by a Deed of Trust and bears simple interest, deferred at 3% and is due January 2068. During the year ended June 30, 2011, the Organization renovated the building. To partially finance the renovation, the Organization borrowed \$100,000 of CDBG funds from the City of Sunnyvale, secured by Peacock Court. The loan bears simple interest, deferred at 3.00% and is due January 2066. In addition, the Organization secured two \$370,400 loans and a \$500,000 loan from Opportunity Fund Northern California. During fiscal year 2012, a total of \$912,766 was drawn on these loans. The Organization refinanced these loans in fiscal year 2013 with two loans through the Housing Trust for \$500,000 and the California Housing Finance Agency for \$757,120. The Housing Trust loan bears no interest and becomes due January 2068. The California Housing Finance Agency ("CalHFA") loan bears simple interest, deferred at 3.00% and is due January 2068. In connection with this refinancing, Mental Health Services Act ("MHSA") funds in the amount of \$822,315 have been set aside by CalHFA in a Capitalized Operating Subsidy Reserve account. These funds are an asset of CalHFA, and will become revenue to the Organization when and if disbursed. These funds may be disbursed to the Organization for the purpose of supplementing Peacock Commons, LLC rental shortfalls for the payment of approved Operating Expenses associated with seven MHSA eligible apartments.

The Organization obtained Community Development Block Grant (CDBG) loans from the City of Mountain View and the City of Sunnyvale to purchase real property located at 509 View Street, Mountain View, California. The City of Mountain View loan, in the amount of \$404,814, is structured as an equity sharing arrangement whereby the City of Mountain View will receive 80% of the market value of the property upon a transfer of the property. The amount recorded is the estimated equity share of the property. The loan bears no interest and has no due date. The City of Sunnyvale loan, in the amount of \$72,000 is due and payable on June 30, 2026. There is no interest on \$26,000 of the \$72,000, while the remaining \$46,000 bears simple interest of 3% per annum, deferred. Upon acquisition of the property, \$13,800 of accrued interest on the \$46,000 was assumed by the Organization. For the years ended June 30, 2016 and 2015, \$1,380 of interest was accrued for each year.

Notes to Consolidated Financial Statements

June 30, 2016

Note 7 - Notes payable (continued):

During the year ended June 30, 2013, the Organization purchased real property at 1353 Socorro Avenue, Sunnyvale, California. To finance the purchase of this property the Organization borrowed \$590,000 from City of Sunnyvale. The loan bears simple interest at 1.00% and is due March 2043.

The future scheduled principal payments under these notes are as follows:

Year Ending June 30.	<u>, </u>	
2017	\$	65,002
2018		68,497
2019		72,179
2020		76,060
2021		80,149
Thereafter		3,525,972
Total	\$	3,887,859

Notes to Consolidated Financial Statements

June 30, 2016

Note 8 - Buildings - Grant liens and restrictions:

The Organization has loans with no specified due date that have been recorded as temporarily restricted net assets and not as loans requiring mandatory principal and interest payback. However, disposition, change in use, or cessation of operations requires a mandatory repayment of principal and accrued interest.

During the fiscal year ended June 30, 1994, the Organization received the following grants for the acquisition and development of real property located at 3490 The Alameda in Santa Clara, California:

A Community Development Block Grant (CDBG) of \$48,500 from the City of Sunnyvale. This amount is secured by a Trust Deed on the subject property, bears three percent simple interest, and neither the principal nor the accrued interest will become due if the Organization continues to use the facility as a runaway and homeless youth shelter. As of June 30, 2016 and 2015, accrued interest on this obligation amounted to \$34,824 and \$33,369, respectively, with an annual accrual of \$1,455.

A grant of \$980,000 from the Redevelopment Agency of the City of Santa Clara. This amount is secured by a Trust Deed on the subject property, bears three percent simple interest, and neither the principal nor the accrued interest will become due if the Organization continues to use the facility as a runaway and homeless youth shelter. As of June 30, 2016 and 2015, accrued interest on this obligation amounted to \$678,650 and \$649,250, respectively, with an annual accrual of \$29,400.

During the fiscal year ended June 30, 1997, the Organization received the following grants for the acquisition of real property located at 1284-1294 Jackson Street in Santa Clara, California;

A grant of \$375,000 from the Department of Housing and Urban Development. This amount is unsecured, bears no interest and will be considered paid in full if the Organization continues to use the facility as a teenaged parent family shelter for a period of twenty years (until approximately November 2016), with the last ten years being prorated.

A grant of \$200,000 from the Department of Housing and Urban Development and a grant of \$200,000 from the Redevelopment Agency of Santa Clara both passed through the City of Santa Clara. The City of Santa Clara has secured this amount by a Trust Deed on the subject property, bearing three percent simple interest, and neither the principal nor the accrued interest will become due if the Organization continues to use the facility as a teenaged parent family shelter. As of June 30, 2016 and 2015, accrued interest on this obligation amounted to \$235,500 and \$223,500, with an annual accrual of \$12,000. The terms of the grants require the Organization to maintain a \$50,000 reserve account for the maintenance and repair of the subject property. This amount is shown as part of temporarily restricted net assets in the statement of financial position.

Notes to Consolidated Financial Statements

June 30, 2016

Note 8 - Buildings - Grant liens and restrictions (continued):

During the fiscal year ended June 30, 1999, the Organization received the following grants for the acquisition of real property located at 2120 Main Street in Santa Clara, California;

A grant of \$77,743 from the Department of Housing and Urban Development and a grant of \$297,257 from the Redevelopment Agency of Santa Clara, both passed through the City of Santa Clara. The City of Santa Clara has secured this amount by a Trust Deed on the subject property, bearing three percent simple interest, and neither the principal nor the accrued interest will become due if the Organization continues to use the facility as transitional housing for homeless teens. As of June 30, 2016 and 2015, accrued interest on this obligation amounted to \$197,813 and \$186,563, respectively, with an annual accrual of \$11,250. The terms of the grants require the Organization to maintain a \$50,000 reserve account for the maintenance and repair of subject property. This amount is shown as part of temporarily restricted net assets in the statement of financial position.

During the fiscal year ended June 30, 2002, the Organization received the following grants:

A grant of \$75,000 from the Redevelopment Agency of the City of Santa Clara for seismic upgrade and related rehabilitation work at 1284 Jackson Street, Santa Clara, California. This amount is secured by a Trust Deed on the subject property, bears no interest and will be considered paid in full if the Organization continues to use the facility as a youth transitional housing project for a period of twenty years (until approximately November 2020).

A grant of \$405,100 from the Department of Housing and Urban Development and a grant of \$204,583 from the Redevelopment Agency of Santa Clara, both passed through the City of Santa Clara for the acquisition of 3551 Shafer Drive, Santa Clara, California. The City of Santa Clara has secured this amount by a Trust Deed on the subject property, bearing three percent simple interest, and will be considered paid in full if the Organization continues to use the facility as a youth transitional housing project for a period of thirty years (until approximately June 2032). As of June 30, 2016 and 2015, accrued interest on this obligation amounted to \$256,065 and \$237,775, respectively, with an annual accrual of \$18,290. The terms of the grants require the Organization to maintain a \$10,000 reserve for the maintenance and repair of the subject property. This amount is shown as part of temporarily restricted net assets in the statement of financial position.

Notes to Consolidated Financial Statements

June 30, 2016

Note 8 - Buildings - Grant liens and restrictions (continued):

During the fiscal year ended June 30, 2007, the Organization received the following grant for the acquisition, operations, and rehabilitation of real property located at 3661 Peacock Court in Santa Clara, California:

An on-going grant of \$4,767,565 from the Redevelopment Agency of the City of Santa Clara, with \$4,725,605 advanced as of June 30, 2016 and 2015. The Redevelopment Agency of the City of Santa Clara has secured this amount by a Trust Deed on the subject property, bearing three percent simple interest, and neither the principal nor the accrued interest will become due if the Organization continues to use the facilities as housing for low income persons and families at risk of homelessness. As of June 30, 2016 and 2015, accrued interest on this obligation amounted to 1,041,555 and \$899,787, respectively. The terms of the grant requires the Organization to maintain a reserve account for the maintenance and repair of the subject property equal or greater than 3% of gross rents received.

During the fiscal year ended June 30, 2011, the Organization received the following grants:

A grant of \$251,044 in HOME Investment Partnerships ("HOME") funding passed through from the City of Santa Clara for rehabilitation of 3661 Peacock Court, Santa Clara, California. The City of Santa Clara has secured this amount by a Trust Deed on the subject property, bearing no interest, and the principal will not become due as long as the Organization continues to use the facility as housing for low income persons and families at risk of homelessness.

A grant of \$1,917,445 in HOME funding passed through the City of San Jose for rehabilitation of 3661 Peacock Court, Santa Clara, California. This amount is secured by a Trust Deed on the subject property, bearing no interest, and the principal will be forgiven if the Organization continues to use the facility for fifty-five years as housing for low income persons and families at risk of homelessness. As of June 30, 2016 and 2015, the City of San Jose has advanced \$1,917,445.

A grant of \$82,959 from the City of Santa Clara for the installation of solar panels at 3490 The Alameda, Santa Clara, California. This amount is unsecured, bears no interest and will be considered paid in full if the Organization maintains the solar panels for a period of ten years (until approximately August 2021).

Notes to Consolidated Financial Statements

June 30, 2016

Note 9 - Temporarily restricted net assets:

The temporarily restricted net assets activities for the year ended June 30, 2016 were as follows:

	June 30, 2015	Additions	Releases	June 30, 2016
Pledges receivable	\$ 154,774 \$	182,265 \$	(154,774) \$	182,265
Residential services	800	150	(950)	-
Quetzal House	-	4,175	(4,175)	-
Contact cares	-	3,300	(3,300)	-
Transitional housing	3,361	-	(110)	3,251
Transitional housing plus program	-	1,000	-	1,000
THP+FC Program	-	1,177	-	1,177
Applied Materials and others -				
Drop-in-center	49,648	11,000	(32,841)	27,807
Adobe & 100 Women Foundation -				
Drop-in-center	102,344	72,000	(72,738)	101,606
Centre for Living with Dying	-	68,291	(43,291)	25,000
Healing Heart (Valle Monte League)	-	62,340	(62,340)	-
Centre For Living - Aids Retreat	5,028	128	(413)	4,743
Encore.org - Fellowship		25,000	(22,038)	2,962
Child abuse prevention				
(San Disk Foundation)	-	25,000	(25,000)	-
Foster Care Youth - Individuals	-	1,893	(1,893)	-
Adopt-a-family	-	31,662	(31,662)	-
Reserve fund for facility				
operating cost at Shafer Drive	10,000	-	-	10,000
Time restricted contributions	28,889	-	-	28,889
Reserve fund for facility				
operating costs	100,000	-	-	100,000
Property restricted by				
liens and restrictions:				
Shafer Drive	414,789	6,875	(8,341)	413,323
The Alameda	1,861,548	54,431	(133,339)	1,782,640
Jackson Street	496,413	7,337	(27,261)	476,489
Main Street	336,572	-	(6,537)	330,035
Peacock Commons	5,309,961	8,924	(176,579)	5,142,306
Total temporarily				
· ·	\$ 8,874,127 \$	566,948 \$	(807,582) \$	8,633,493

Notes to Consolidated Financial Statements

June 30, 2016

Note 9 - Temporarily restricted net assets (continued):

The temporarily restricted net assets activities for the year ended June 30, 2015 were as follows:

	June 30, 2014	Additions	Releases	June 30, 2015
Pledges receivable	206,769	\$ -	\$ (51,995) \$	5 154,774
Residential services	8,064	5,100	(12,364)	800
Quetzal House	-	3,115	(3,115)	-
Contact cares	-	3,050	(3,050)	-
Safe place	-	3,000	(3,000)	-
Springtide - private pay	-	2,100	(2,100)	-
Transitional housing	3,361	-	-	3,361
THP- Maternity group home	16,000	-	(16,000)	-
NOVA - Youth program	-	10,000	(10,000)	-
Bettancourt fund and other -				-
Drop-in-center	53,484	500	(4,336)	49,648
Adobe and Sharks Foundation	75,000	97,334	(69,990)	102,344
Centre for Living with Dying	-	33,694	(33,694)	-
Healing Heart (Valle Monte League)	-	44,589	(44,589)	-
Centre For Living - Aids Retreat	5,456	33	(461)	5,028
Child abuse prevention	-			-
(San Disk Foundation)	-	25,000	(25,000)	-
Adopt-a-family	-	22,067	(22,067)	-
Reserve fund for facility				-
operating cost at Shafer Drive	10,000	-	-	10,000
Time restricted contributions	28,889	-	-	28,889
Reserve fund for facility				
operating costs	100,000	-	-	100,000
Property restricted by				
liens and restrictions:				
Shafer Drive	423,289	-	(8,500)	414,789
The Alameda	1,914,214	-	(52,666)	1,861,548
Jackson Steet	504,293	-	(7,880)	496,413
Main Steet	343,109	-	(6,537)	336,572
Peacock Commons	5,486,329		(176,368)	5,309,961
Total temporarily				
restricted net assets	9,178,257	\$ 249,582	\$ (553,712) \$	8,874,127

Notes to Consolidated Financial Statements

June 30, 2016

Note 10 - Retirement plans:

401(k) plan - The Organization maintains a 401(k) defined contribution plan (the "Plan") in which employees who have met certain service and eligibility requirements may participate. Under the Plan, eligible employees may make contributions through a salary reduction agreement. Each year, the Organization may contribute to the Plan an amount determined at the Organization's discretion. For the years ended June 30, 2016 and 2015, the Board of Directors approved a total contribution of approximately \$414,000 and \$422,000, respectively, to the Plan.

<u>403(b)</u> plan - The Organization has a 403(b) defined contribution plan (the "403(b) Plan") in which employees who have met certain service and eligibility requirements may participate. Each eligible employee may elect to contribute to the 403(b) Plan.

Note 11 - Special events:

The Organization had the following revenue and expenses from special events for the years ended June 30:

	2016		2015
Special event income			
Revenues	\$	12,355 \$	9,680
Contributions	_	167,914	107,313
Special event income, net		180,269	116,993
Special event direct expenses	_	69,332	45,178
Special events, net	\$	110,937 \$	71,815

Total special expenses for the year ended June 30, 2016 and 2015 were approximately \$380,000 and \$294,000, respectively.

Note 12 - Related-party transactions:

For the years ending June 30, 2016 and 2015, the Organization received approximately \$57,000 and \$26,000, respectively, from Board members, management and their affiliated organizations.

Notes to Consolidated Financial Statements

June 30, 2016

Note 13 - Commitments and contingencies:

<u>Lease commitments</u> - The Organization is obligated under various facility leases, expiring at various dates through October 2020 and containing renewal clauses, for the rental of office space and residential units. Monthly payments under these leases total approximately \$34,000 and \$41,000 for the years ended June 30, 2016 and 2015, respectively, and the total rental expense incurred under leases was approximately \$406,000 and \$492,000, respectively.

The future minimum commitments under these leases are as follows:

Year Ending	
June 30,	
2017	\$ 406,462
2018	240,190
2019	189,875
2020	 63,790
Total	\$ 900,317

The Organization's total occupancy expense was approximately \$1,136,000 and \$986,000 for the years ended June 30, 2016 and 2015, respectively. Total rent expense included lease payments as described above, month-to-month leases and client rental assistance.

The Organization is also committed under various operating lease agreements for office equipment, with termination dates through May 2021. Monthly payments under these leases total approximately \$5,000 and \$5,500 for the years ended June 30, 2016 and 2015, respectively, and total payments made pursuant to these leases were approximately \$61,000 and \$66,000, respectively. The future annual minimum commitments under these leases are as follows:

Year Ending	
June 30,	
2017	\$ 62,424
2018	54,061
2019	26,311
2020	7,060
2021	 1,870
Total	\$ 151,726

Notes to Consolidated Financial Statements

June 30, 2016

Note 12 - Commitments and contingencies (continued):

<u>Contingencies</u> - The Organization, during the normal course of operating its business, may be subject to various lawsuits, licensing reviews, and government audits. Management believes that losses resulting from these matters, if any, would either be covered under the Organization's insurance policy or are immeasurable. Management further believes the losses, if any, would not have a material effect on the financial position of the Organization.

SUPPLEMENTARY INFORMATION



INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors of Bill Wilson Center Santa Clara, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Bill Wilson Center (the "Organization", a nonprofit organization), which comprise the statement of financial position as of June 30, 2016, and the related statements of activities and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated October 4, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's consolidated financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONTINUED)

To the Board of Directors of Bill Wilson Center Santa Clara, California

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of consolidated financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. We noted certain other matters that were reported to management of the Organization in a separate letter.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

San Jose, California October 4, 2016

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors of Bill Wilson Center Santa Clara, California

Report on Compliance for Each Major Federal Program

We have audited Bill Wilson Center's (the "Organization", a nonprofit organization) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended June 30, 2016. The Organization's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Organization's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Organization's compliance.

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE (CONTINUED)

To the Board of Directors of Bill Wilson Center Santa Clara, California

Opinion on Each Major Federal Program

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2016.

Report on Internal Control over Compliance

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE (CONTINUED)

To the Board of Directors of Bill Wilson Center Santa Clara, California

Purpose of This Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

San Jose, California

Robert Lee + Associates, LLP

October 4, 2016

Single Audit Reports

Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2016

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal CFDA number	Grant identifying number	Federal program expenditures	Passed through to subrecipients
	number	number	expenditures	subrecipients
U.S. Department of Housing and Urban Development				
Continuum of Care				
Direct Award:	14.067	CA 0022I 0T001407	ф 2 04.004 ф	
Transitional housing - North County	14.267	CA0032L9T001407		-
Transitional housing - North County	14.267	CA0032L9T001306	119,415	-
Transitional housing - South County	14.267	CA0031L9T001508	291,572	-
Transitional housing - South County	14.267	CA0031L9T001407	273,537	-
Peacock Commons	14.267	CA 1032L9T001404	117,685	-
Peacock Commons	14.267	CA 1032L9T001303	108,452	<u> </u>
Total Continuum of Care Program			1,115,655	
Community Development Block Grants Passed through the City of San Jose				
Homeless Families & Youth Program	14.218	CPS-13-010A	37,048	23,494
Rapid Rehousing & Supportive Services	14.218	ESG-15-006	23,604	-
Passed through the City of Santa Clara				
Family Therapy/School Outreach	14.218	-	57,700	-
Passed through the City of Sunnyvale		1516 02550		
Family & Individual Counseling Services	14.218	1516-827550	25,000	
Total Community Development Block Grants			143,352	23,494
Passed through the City of San Jose Emergency Shelter Grant - Outreach Program Emergency Shelter Grant - Homeless	14.231	ESG-12-001B	55,574	20,860
Families and Youth	14.231	ESG-12-002C	37,910	32,218
Emergency Shelter Grant - Rapid Rehousing	14.231	ESG-15-006	345,701	230,479
Total Emergency Shelter Grant*			439,185	283,557
Total U.S. Department of Housing and Urban Developm	ent		1,698,192	307,051
U.S. Department of Labor Passed through City of Sunnyvale - NOVA				
WIA Title 1 NOVA Youth Program	17.259	001-301-15	172,087	-
WIA Title 1 NOVA Youth Program	17.259	001-301-16	110,575	
Total U.S. Department of Labor			282,662	
U.S. Department of Justice Passed through California Office of Emergency Service	ces			
Homeless and Exploited Youth Program	16.575	2013-VA-6X-0004	16,161	-
Child Abuse Treatment Program	16.575	AT15011430	122,465	-
Total U.S. Department of Justice			138,626	-
Subtotal			\$ <u>2,119,480</u> \$	307,051

^{*} Denotes a major program

Single Audit Reports

Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2016

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal CFDA number	Grant identifying number	Federal program expenditures	Passed through to subrecipients
EXPENDITURES OF FEDERAL AWARDS (CONTINU	<u>ED):</u>			
Subtotal from previous page			\$ 2,119,480 \$	307,051
U.S. Department of Health and Human Services:				
Foster Care Programs:				
Passed-through County of Santa Clara:				
AFDC-FC - Foster Family Services	93.658	0268.01.01	155,253	-
AFDC-FC - Crisis Residential	93.658	0268.00.01	402,933	-
AFDC-FC - Quetzal House	93.658	0268.00.01	229,214	-
THP Plus Foster Care	93.658	-	329,712	
Total Foster Care Programs*			1,117,112	
Transitional Living Programs: Direct award				
Transitional living - maternity group home	93,550	90CX6994-04	35,855	_
Transitional living - maternity group home	93.550	90CX6994-03	160,281	-
Total Transitional Living Programs			196,136	
Runaway and Homeless Youth Programs:				
Direct Award				
Basic Center - South County	93.623	90CY6670/02	153,145	-
Basic Center - South County	93.623	90CY6670/01	51,431	-
Basic Center - North County	93.623	90CY6669/02	134,039	-
Basic Center - North County	93.623	90CY6669/01	61,238	
Total Runaway and Homeless Youth Programs			399,853	
${\bf Total~U.S.~Department~of~Health~and~Human~Services:}$			1,713,101	
Total Expenditures of Federal Awards			\$ 3,832,581 \$	307,051

^{*} Denotes a major program

Single Audit Reports

Notes to the Schedule of Expenditures of Federal Awards

Year Ended June 30, 2016

Note 1 - Organization and operations:

Bill Wilson Center (the "Organization") was incorporated as a California non-profit organization on March 29, 1974, and provides services to the residents of Santa Clara County. The organization's mission is to support and strengthen the community by serving youth and families through counseling, housing, education, and advocacy. Bill Wilson Center emphasizes the importance of collaborative program development and service delivery

Note 2 - Summary of significant accounting policies:

<u>Basis of accounting</u> - Expenditures in the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, OMB Circular A-122 Cost Principles for Non-Profit Organizations, or the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. The Organization has elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

The information in the accompanying Schedule of Expenditures of Federal Awards ("SEFA") includes the federal grant and loan activity of the Organization under programs of the federal government for the year ending June 30, 2016. The information in the SEFA is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in the SEFA may differ from amounts presented in, or used in the preparation of, the consolidated financial statements. Although the Organization is required to match certain grants, as defined by the grants, no such matching has been included as expenditures in the SEFA.

Single Audit Reports

Schedule of Findings and Questioned Costs

Year Ended June 30, 2016

A. SUMMARY OF AUDITORS' RESULTS

- 1. The auditors' report expresses an unqualified opinion on the consolidated financial statements of Bill Wilson Center.
- 2. No significant deficiencies relating to the audit of the consolidated financial statements are reported in the basic consolidated financial statements.
- 3. No instances of noncompliance material to the consolidated financial statements of the Organization were disclosed during the audit.
- 4. No significant deficiencies relating to the audit of the major federal award programs are reported in the consolidated financial statements.
- 5. The auditors' report on compliance for the major federal award programs for the Organization expresses an unqualified opinion.
- 6. Audit findings relative to the major federal award programs for the Organization is reported in Part C of this Schedule below.
- 7. The programs tested as major programs include:

Major program	CFDA#		Expenditures
Emergency Shelter Grants	14.231	\$	439,185
Foster Care Programs	93.658	_	1,117,112
Total major programs		\$	1,556,297
Total Federal Awards		\$	3,832,581
Percentage of total federal award expenditures tested			41%

- 8. The threshold for distinguishing Types A and B programs was \$750,000.
- 9. The Organization was determined to be a low risk auditee.

Single Audit Reports

Schedule of Findings and Questioned Costs (Continued)

Year Ended June 30, 2016

B. FINDINGS - CONSOLIDATED FINANCIAL STATEMENTS AUDIT

Current Year Findings

No consolidated financial statements audit findings noted in the current year.

Prior Year Findings

No consolidated financial statements audit findings noted in the prior year.

C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAM AUDIT

Current Year Findings

There are no current year findings that were considered material instances of noncompliance in accordance with Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

Prior Year Findings

No findings or questioned costs were noted on the Organization's major programs in the prior year.